

STAY REQUEST AND TRACKING FORM *

I. Permit Containing Condition(s) to Be Stayed:

Facility Name: _____

NJEMS Masterfile # (if available): _____

NJEMS PI # (if available): _____

Issuance Date of Final Permit Decision: _____

NJPDES Permit #: _____

Permitting Bureau (check one):

☐ Howard B. Tompkins, Chief
Bureau of Point Source Permitting – Region 1
Department of Environmental Protection
401 East State Street, P.O. Box 029
Trenton, New Jersey 08625-0029

☐ Pilar Patterson, Chief
Bureau of Point Source Permitting – Region 2
Department of Environmental Protection
401 East State Street, P.O. Box 029
Trenton, New Jersey 08625-0029

☐ Barry Chalofsky, P.P., Chief
Bureau of Nonpoint Pollution Control
Department of Environmental Protection
401 East State Street, P.O. Box 029
Trenton, New Jersey 08625-0029

☐ Mary Jo Aiello, Chief
Bureau of Pretreatment and Residuals
Department of Environmental Protection
401 East State Street, P.O. Box 029
Trenton, New Jersey 08625-0029

Permit Writer: _____

II. Person Requesting the Stay(s):

Name/Organization

Name of Attorney (if applicable)

Address

Address of Attorney

Telephone Number

Telephone Number of Attorney

N.J.A.C. 7:14A-17.6 provides for stays of contested permit conditions. In order for the Department to consider a request for stay, the person making the request must submit a written request to the Department by certified mail or other means which provides verification of the date of delivery. In the request for a stay of each permit condition, a written evaluation must be submitted which addresses each of the factors at N.J.A.C. 7:14A-17.6(c). Briefly stated, these factors include: 1) the permittee's ability to comply with the permit condition using existing treatment facilities, 2) the permittee's ability to comply with the permit condition by implementing low cost short-term modifications to the existing treatment facility, 3) the level of pollutant control actually achieved using short term modifications, 4) the cost to comply with the condition and 5) the environmental impacts granting a stay will have on the receiving waterbody.

This completed stay request form, along with the evaluations mentioned above, shall be submitted to 1) the permitting bureau at the address identified in Section I above and 2) Office of Legal Affairs, ATTENTION: Adjudicatory Hearing Requests, Department of Environmental Protection, 401 East State Street, PO Box 402, Trenton, New Jersey 08625-0402. A person seeking consideration as party to the action who has requested an adjudicatory hearing in accordance with N.J.A.C. 7:14A-17.2 may also request a stay provided notice of the request is also provided to the permittee(s). Such a stay request shall provide the demonstration as required in N.J.A.C. 7:14A-17.6(j).

III. Signature

Signature: _____

Date: _____

* For NJPDES permits, the procedures for requesting a stay of a final permit condition and for the Department's evaluation and processing of such requests are set forth in N.J.A.C. 7:14A-17.